



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

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February 26, 2007

To: All Department Heads

From: David E. Janssen
Chief Administrative Officer

CESAR CHAVEZ COMMUNITY SERVICE WEEK—MARCH 26 THROUGH MARCH 30, 2007

The County of Los Angeles will sponsor the sixth annual Cesar Chavez Community Service Week, March 26 through March 31, 2007. Supervisor Gloria Molina is expected to introduce a Board motion to officially proclaim the week at an upcoming Board meeting. ***"Continuing the Legacy"*** is the theme of this year's weeklong tribute to this American hero.

A coordinator's informational meeting has been scheduled for Tuesday, March 6, 2007 at 2:00 p.m., in the Kenneth Hahn Hall of Administration, Room 140, 500 W. Temple Street, Los Angeles, 90012. We are asking that each department identify a Cesar Chavez Community Service Week coordinator and have them contact Ruben Rivero, CAO Workplace Programs, at (213) 974-2523 or email at rrivero@cao.lacounty.gov by Friday, March 2, 2007.

The 2007 Cesar Chavez Community Service Week will include community service volunteer opportunities for County employees at community centers and organizations, parks, libraries, animal care centers and a beach clean up project. Also, the County will continue the tradition of holding the annual Cesar Chavez Food Drive from Monday, March 19 through Friday, March 30, 2007. Over 24,000 pounds of food was donated in 2006 by caring County employees. Also, many other commemorative events and programs will be planned.

If you have any questions regarding the 2007 Cesar Chavez Community Service Week, please contact Victoria Pipkin-Lane or Craig Hirakawa of my staff at (213) 974-2495 or (213) 974-1347, respectively.

Your support of the County's Cesar Chavez Community Service Week is appreciated.

DEJ:GK
CH:RR:dd

c: Each Supervisor